**Program Learning Outcomes Assessment Data**

1. Should have 3-5 Program level learning outcomes assessing:
	1. BEdA - college ready outcomes
	2. A&S - 4 year ready outcomes/subject area for major related degrees
	3. ProfTech - job ready outcomes
2. Program level outcomes should be assessed through the following
	1. Formative assessments
	2. Summative assessments
	3. Student surveys
	4. Employer surveys (Workforce)
	5. Data on post 4-year transfer success rates (A&S and some WF)
	6. Data on post transition success rates (BEdA)

**Enrollment and Completion Data**

1. Enrollment
	1. disaggregated by equity measures (race, gender, SES)
2. Course Pass Rates
	1. disaggregated by equity measures (race, gender, SES)
3. Completion
	1. disaggregated by equity measures (race, gender, SES)
	2. Retention measures
		1. 1st-2nd qtr
		2. 3rd-4th qtr (full time equivalent or after first 45 credits)
	3. Post program placement
		1. [employment rates in field (WF)
		2. transfer to 4-year (A&S and some WF)
		3. transition to college (BEdA)

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| Annual Cycle |
| Enrollment & Completion Data | Record and summarize enrollment and completion data points (from Tableau) (all areas listed above) |
| Assessment Data | Collect data on program assessment outcomes (all areas) |
| Equity Data |  |
| Curriculum Changes | Update PrerequisitesUpdate Courses (all areas)Add/delete course based on program needs (all areas) |
| Stakeholder Feedback | 1)Advisory Board (workforce only)2)Course transfer equivalency updates (4-year transfer courses) |
| Submit to Dean (or VP) | 1)Program Assessment Data2)Enrollment & Completion Data |
| Submit to Office of Instruction | 1)Course transfer equivalency updates2)Program/Degree/pre-req changes (via IC) |

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| 3 Year Program Review Cycle |
| Tasks | Year 1 | Year 2 | Year 3 |
| Program/Area/Degree Faculty Tasks | 1)Average & analyze Enrollment & Completion Data and Assessment Data from previous 3 years2)Review with stakeholders3) )Review and revise learning outcomes based on points one and 2 above  | Determine program changes based on: 1)Data analysis, stakeholder feedback, and an analysis of external studies, trends and best practices on state and national level, including trends in employment, transfer (pre-college and four year), 2)Post program success rates (i.e. four year completion, transition to college level, employment rates, etc.) (fall/winter)3)Program equity reviewed based on equitable practices in intake, instructional practices (including syllabi, assignment, assessments, etc.), outcomes, inclusion, and completionProgram changes (based on above analysis) should be submitted to IC in spring | Write full program review report based on previous 2 years work |
| Outcomes | Submit data analysis and stakeholder feedback summary to Dean (VP) (Spring) | Submit plan of program, learning outcome, and assessment changes to Dean (Fall) | Program Review Report to Office of Instruction |